



COLLEGE OF THE ALBEMARLE

Transform Your Tomorrow

Career and College Promise

Special Permission Request Form

Last Name _____ First _____ ID Number _____

Birthdate _____ Academic Year _____

High School Attending _____ Current Grade Level _____

Permission to Change Program of Study Major

Effective Term _____

Current Pathway: _____

New Pathway: _____

(Please List Program Code)

(Please List Program Code)

(Documentation Required: university curriculum guide or career pathway plan)

Documentation for Pathway Change Attached _____

Permission to Continue to Earn College Transfer Credits

(Student request to earn additional college transfer *degree* credits after completion of a college transfer *pathway*)

Permission to Enroll in a CTP and a CTE Program of Study Concurrently

(Student request to enroll in a College Transfer and a Career Technical Education pathway at the same time)

Permission to Enroll in two CTE Programs of Study Concurrently

(Student request to enroll in two Career Technical Education pathways at the same time)

The high school principal or designee and College of The Albemarle's chief student development administrator must grant approval for the following: (1) a student's program of study change, (2) a student's request to continue to earn college transfer credits leading to the completion of the Associate in Arts, Science, Engineering, Fine-Arts or ADN after the completion of a college transfer pathway, and/or (3) a student's request to enroll in both a college transfer pathway and a career technical education program of study.

Approved

Not Approved

_____ High School Principal or Designee

Reviewed By _____, Director, Career and College Promise

Approved

Not Approved

_____ Vice President, SSEM