

Strategic Plan 2021-2024: Institution Level Objectives				
Objectives	Evaluation Method/Criteria/Target(s)	Tasks	Responsible Area(s)	2023-24 Results & Future Plans
Access: Increase access to opportunities, resources, and support.				
1. Increase unduplicated headcount in curriculum programs	<p>1.1 Fall unduplicated headcount in curriculum programs will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Fall 2021 Baseline = 2,428 Fall 2022 Target = 2,476 Fall 2023 (Total) Target = 2,526</p> <p>1.2 Annual unduplicated headcount in curriculum programs will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Reporting Year 2021-22 Baseline = 3,265 Reporting Year 2022-23 Target = 3,330 Reporting Year 2023-24 Target = 3,397</p>	<ul style="list-style-type: none"> - COA CCP Liaisons will regain entry into high schools. - COA will host two "CCP to COA Days" in spring 2022. - COA Admissions team will build and retain relationships with high school principals, guidance counselors, and CDC coordinators - COA Admissions team will have a presence in the local high schools of the seven counties we serve - student events, parent nights, and admissions events - COA Admissions team will work to highlight community events to take part in; admissions will strategically look at which events should be considered for recruitment purposes and which should be considered community outreach - COA Admissions team will highlight new recruitment methods that align with the change of our student populations (i.e. social media campaigns, etc.) - COA will continue to assign advisors after an applicant completes the steps to enroll; allowing advisors the opportunity to contact new students proactively -COA advisors will develop and implement an intake form to access incoming students' resource needs and transfer/career goals - COA will use funding opportunities to promote the college in efforts to provide better access to education for students interested in attending COA (i.e. Longleaf Funding, Pell Grant, Dare Guarantee Scholarship) - COA Admissions team will continue to provide and support college events that highlight curriculum programs (i.e. Test Drives, Advanced Manufacturing Day, etc) 	<p>SSEM</p> <p>Deans/Program Coordinators</p>	<p>1.1 Fall 2023 Target = 2,421 (2% increase) Fall 2023 Actual = 2,639 (11.2% increase)</p> <p>Target Met</p> <p>1.2 Reporting Year 2023-24 Target = 3,314 (2% increase) Reporting Year 2023-24 Actual = 3,517 (8.2% increase)</p> <p>Target Met</p>
2. Increase curriculum FTE	<p>2.1 Fall curriculum FTE will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Fall 2021 Baseline = 922.4 Fall 2022 Target = 940.8 Fall 2023 (Total) Target = 959.6</p> <p>2.2 Annual curriculum FTE will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Reporting Year 2021-22 Baseline = 1,983.1 Reporting Year 2022-23 Target = 2,022.8 Reporting Year 2023-24 Target = 2,063.3</p>	<ul style="list-style-type: none"> - COA CCP Liaisons will regain entry into high schools. - COA will host two "CCP to COA Days" in spring 2022. - COA Admissions team will build and retain relationships with high school principals, guidance counselors, and CDC coordinators - COA Admissions team will have a presence in the local high schools of the seven counties we serve - student events, parent nights, and admissions events - COA Admissions team will work to highlight community events to take part in; admissions will strategically look at which events should be considered for recruitment purposes and which should be considered community outreach - COA Admissions team will highlight new recruitment methods that align with the change of our student populations (i.e. social media campaigns, etc.) - COA will continue to assign advisors after an applicant completes the steps to enroll; allowing advisors the opportunity to contact new students proactively -COA advisors will develop and implement an intake form to access incoming students' resource needs and transfer/career goals - COA will use funding opportunities to promote the college in efforts to provide better access to education for students interested in attending COA (i.e. Longleaf Funding, Pell Grant, Dare Guarantee Scholarship) - COA Admissions team will continue to provide and support college events that highlight curriculum programs (i.e. Test Drives, Advanced Manufacturing Day, etc) 	<p>SSEM</p> <p>Deans/Program Coordinators</p>	<p>2.1 Fall 2023 Target = 913.0 (2% increase) Fall 2023 Actual = 1,005.5 (12.3% increase)</p> <p>Target Met</p> <p>2.2 Reporting Year 2023-24 Target = 2,001.5 (2% increase) Reporting Year 2023-24 Actual = 2,223.2 (13.3% increase)</p> <p>Target Met</p>

3. Increase unduplicated headcount in continuing education programs	<p>3.1 Fall unduplicated headcount in continuing education programs will increase by 2 percent each year for a total of 4 percentage points over two years</p> <p>Fall 2021 Baseline = 1,782 Fall 2022 Target = 1,818 Fall 2023 (Total) Target = 1,854</p> <p>3.2 Annual unduplicated headcount in continuing education programs will increase by 2 percent each year for a total of 6 percent over three years</p> <p>Reporting Year 2021-22 Baseline = 4,091 Reporting Year 2022-23 Target = 4,173 Reporting Year 2023-24 (Total) Target = 4,256</p>	- COA Admissions team will continue to provide and support college events that highlight CONED programs (i.e. Evening in Edenton, Chef for a Day, etc)	Workforce Development & Career Readiness Admissions and Recruitment	<p>3.1 Fall 2023 Target = 2,118 (2% increase) Fall 2023 Actual = 2,267 (9.2% increase)</p> <p>Target Met</p> <p>3.2 Reporting Year 2023-24 Target = 4,672 (2% increase) Reporting Year 2023-24 Actual = 4,693 (2.5% increase)</p> <p>Target Met</p>	
4. Increase continuing education FTE	<p>4.1 Fall continuing education FTE will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Fall 2021 Baseline = 153.6 Fall 2022 Target = 156.7 Fall 2023 (Total) Target = 159.8</p> <p>4.2 Annual curriculum FTE will increase by 2 percent each year for a total of 4 percent over two years</p> <p>Reporting Year 2021-22 Baseline = 424.2 Reporting Year 2022-23 Target = 432.7 Reporting Year 2023-24 Target = 441.3</p>	- COA Admissions team will continue to provide and support college events that highlight CONED programs (i.e. Evening in Edenton, Chef for a Day, etc)	Workforce Development & Career Readiness Admissions and Recruitment	<p>4.1 Fall 2023 Target = 190.6 (2% increase) Fall 2023 Actual = 179.8 (3.8% decrease)</p> <p>Target Not Met</p> <p>4.2 Reporting Year 2023-24 Target = 443.7 (2% increase) Reporting Year 2023-24 Actual = 462.9 (4.3% increase)</p> <p>Target Met</p>	
5. Increase student use of tutoring services	<p>5.1 Fall unduplicated student headcount utilizing tutoring services will increase by 2.5 percentage points each year for a total of 5.0 percentage over two years</p> <p>Fall 2021 Baseline = 24.9% Fall 2022 Target = 27.4% Fall 2023 (Total) Target = 29.9%</p> <p>5.2 Annual unduplicated student headcount utilizing tutoring services will increase by 2.5 percentage points each year for a total of 5.0 percentage over two years</p> <p>Academic Year 2021-22 Baseline = 24.8% Academic Year 2022-23 Target = 27.3% Academic Year 2023-24 (Total) Target = 29.8%</p>	<p>-Increase advertisement of tutoring for available subjects, particularly math and English, to increase student presence.</p> <p>-Recruit more peer tutors to provide a wider range of subjects and availability for students seeking tutoring.</p> <p>-Build a resource collection for tutors to use to assist students in becoming independent learners.</p> <p>-Use Aviso early alerts to identify students who may need tutoring or other academic support services.</p>	Academic Support Services	<p>5.1 Fall 2023 Target = 27.6% (2.5 percentage points increase) Fall 2023 Actual = 24.8% (0.3 percentage points decrease)</p> <p>Target Not Met</p> <p>5.2 Academic Year 2023-24 Target = 28.3% (2.5 percentage points increase) Academic Year 2023-24 Actual = 29.2%</p> <p>Target Met</p>	
Success: To improve success for students, employees and the community.					
1. Improve Basic Skills Measurable Skill Gain Rate Performance Measure	COA's NCCCS Performance Measure Report Basic Skills Measurable Skill Gain Rate score will increase by 5 percentage points each year for a total of 10 percentage points over two years. <p>2022 Report Baseline = 33.1% 2023 Report Target = 38.1% 2024 (Total) Report Target = 43.1%</p>	<p>-Increase student engagement and participation in classroom instruction in math, reading, science, and social studies.</p> <p>-Increase post testing for students that reach the 40-hour mark of instruction time.</p> <p>- Increase information sharing with students about career pathways as well as facilitate links with NEXTGEN, NCWorks, and Vocational Rehabilitation.</p> <p>-Increase students knowledge about post secondary enrollment opportunities, facilitating a link with curriculum programs and certificate programs that yield industry-recognized certificates.</p>	CCR	<p>1. 2024 Report Target = 41.7% (5 percentage points increase) 2024 Report Actual = 47.9% (11.2 percentage points increase)</p> <p>Target Met</p>	

<p>2. Improve success in Credit English Performance Measure</p>	<p>COA's NCCCS Performance Measure Report Success in Credit English score will increase by 2.5 percentage points each year for a total of 5.0 percentage points over two years.</p> <p>2022 Report Baseline = 72.5% 2023 Report Target = 72.5% 2024 Report (Total) Target = 72.5%</p>	<p>-Move to full OER resources for ENG 111 which will ensure that all students have access to their required course materials on the first day of class. -Faculty will continue to evaluate RISE model and make necessary improvements. -The English department will continue to revise myCourses shell and assignments based on the recent online course feedback. -Increase face-to-face English corequisite courses offerings to support collaboration and success. -The English faculty will work to better scaffold ENG courses across the department. -Implement Supplemental Instructors pending funding approval in ENG 111 and ENG 011. -Encourage student use of Writing Center.</p> <p>-SSEM will continue to use proactive (intrusive) advising strategies coupled with myService academic planning to promote ENG & MAT enrollment for both adult and CCP students within the first year. -Assigned CCP liaisons will continue to provide individualized attention to the students they serve. -Targeted Advising and outreach for students who have not completed ENG 111 after their first year.</p>	<p>English and Communications Dept.</p> <p>SSEM</p>	<p>2. 2024 Report Target = 69.3% (5 percentage points increase) 2024 Report Actual = 63.8% (0.5 percentage points decrease)</p> <p>Target Not Met</p>	
<p>3. Improve success in Credit Math Performance Measure</p>	<p>COA's NCCCS Performance Measure Report Success in Credit Math score will increase by 2.5 percentage points each year for a total of 5.0 percentage points over two years.</p> <p>2022 Report Baseline = 51.6% 2023 Report Target = 51.6% 2024 Report (Total) Target = 51.6%</p>	<p>-The math department will expand face-to-face co-requisite course offerings to support collaboration and success. -Faculty will continue to evaluate RISE model and make necessary improvements. -Faculty will explore implementing Supplemental Instruction (SI) in certain high risk courses pending funding approval. -The math department will continue to revise department myCourses shells and assignments based on the recent online course feedback. -Encourage student use of the Math Center in the ASC. -Collaborate with SSEM to ensure students are selecting the appropriate gateway math course.</p> <p>-SSEM will continue to use proactive (intrusive) advising strategies coupled with myService academic planning to promote ENG & MAT enrollment for both adult and CCP students within the first year. -Assigned CCP liaisons will continue to provide individualized attention to the students they serve. -Targeted Advising and outreach for students who have not completed a MAT course after their first year.</p>	<p>Math and Engineering Dept.</p> <p>SSEM</p>	<p>3. 2024 Report Target = 45.1% (5 percentage points increase) 2024 Report Actual = 39.0% (1.1 percentage points decrease)</p> <p>Target Not Met</p>	
<p>4. Reduce gaps in Progression/Persistence Performance Measure</p>	<p>4.1 The gap between all students and Black students in COA's NCCCS Performance Measure Report First-Year Progression/Persistence score will decrease by 2 percentage points each year for a total of 4 percentage points over two years.</p> <p>2022 Report Baseline = 7.0% 2023 Report Target = 5.0% 2024 Report (Total) Target = 3.0%</p> <p>4.2 The gap between Pell Grant recipients and not recipients in COA's NCCCS Performance Measure Report First-Year Progression/Persistence score will decrease by 2 percentage points each year for a total of 4 percentage points over two years.</p> <p>2022 Report Baseline = 24% 2023 Report Target = 22% 2024 Report (Total) Target = 20%</p>	<p>-Employ a Success Coach with a caseload focused on students from underrepresented populations; among other duties, the Success Coach will: -Identify and provide proactive outreach to students at-risk, connecting them to intentional intervention and student support activities (including referrals to academic and basic needs security resources). -Identify the appropriate action/outreach for faculty-generated early alerts. -Engage students in academic and career planning activities -Connect students to campus engagement/enrichment opportunities -Facilitate the college transfer process --Work with the summer jump program to connect minority male students with a mentor</p>	<p>SSEM DOL/Academic foundations</p>	<p>4.1 2024 Report gap Target = 13.6% (2 gap percentage points decrease) 2024 Report gap Actual = 10.2% (5.4 gap percentage points decrease)</p> <p>Target Met</p> <p>4.2 2024 Report gap Target = 27% (2 gap percentage points decrease) 2024 Report gap Actual = 27% (2.0 gap percentage points decrease)</p> <p>Target Met</p>	

<p>5. Reduce gaps in Completion Performance Measure</p>	<p>5.1 The gap between all students and Black students in COA's NCCCS Performance Measure Report Curriculum Completion score will decrease by 2 percentage points each year for a total of 4 percentage points over two years.</p> <p>2022 Report Baseline = 18.9% 2023 Report Target = 16.9% 2024 Report (Total) Target = 14.9%</p> <p>5.2 The gap between Pell Grant recipients and not recipients in COA's NCCCS Performance Measure Report Curriculum Completion score will decrease by 2 percentage points each year for a total of 4 percentage points over two years.</p> <p>2022 Report Baseline = 23% 2023 Report Target = 21% 2024 Report (Total) Target = 19%</p>	<p>Employ a Success Coach with a caseload focused on students from underrepresented populations among other duties, the Success Coach will:</p> <ul style="list-style-type: none"> -Identify and provide proactive outreach to students at-risk, connecting them to intentional intervention and student support activities (including referrals to academic and basic needs security resources). -Identify the appropriate action/outreach for faculty-generated early alerts. -Engage students in academic and career planning activities -Connect students to campus engagement/enrichment opportunities -Facilitate the college transfer process -Work with the summer jump program to connect minority male B13students with a mentor 	<p>SSEM DOL/Academic foundations</p>	<p>5.1 2024 Report gap Target = 8.3% (2 gap percentage points decrease) 2024 Report gap Actual = -0.8% (11.1 gap percentage points decrease)</p> <p>Target Met</p> <p>5.2 2024 Report gap Target = 20% (2 gap percentage points decrease) 2024 Report gap Actual = 25% (3 gap percentage points increase)</p> <p>Target Not Met</p>	
<p>Diversity: Promote diversity of people, perspectives, and programs.</p>					
<p>1. Promote diversity of curriculum education student populations</p>	<p>Minority curriculum student percentage will increase by 2 percentage points each year for a total of 4 percentage points over two years.</p> <p>Fall 2021 Baseline = 34% Fall 2022 Target = 36% Fall 2023 (Total) Target = 38%</p>	<p>- The Admissions team will work to provide better access to students within diverse populations. This will be done by broadening who we partner with and by changing the audience we typically speak to.</p> <p>- Utilize the Unity Task Force to create a recruitment plan to increase student diversity.</p>	<p>Marketing SSEM Unity Task Force</p>	<p>1. Fall 2023 Target = 38% (2 percentage points increase) Fall 2023 Actual = 38% (2 percentage points increase)</p> <p>Target Met</p>	
<p>2. Promote diversity of continuing education student populations</p>	<p>Minority continuing education student percentage will increase by 1 percentage points each year for a total of 2 percentage points over two years.</p> <p>Fall 2021 Baseline = 27% Fall 2022 Target = 28% Fall 2023 (Total) Target = 29%</p>	<p>Expand marketing strategies to increase diverse population enrolled in key programs (CDL, NA, EMS) through:</p> <ul style="list-style-type: none"> -Use of varied ethnicities and gender in visual marketing. -Marketing campaigns that target underserved populations in specific CTE programs (i.e. - Women in Truck Driver Training) -Research new program offerings that meet community need and reach diverse market (e.g. "Natural Hair Certificate Program") 	<p>Marketing Workforce Development and Career Readiness</p>	<p>2. Fall 2023 Target = 29% (1 percentage point increase) Fall 2023 Actual = 26% (2 percentage point decrease)</p> <p>Target Met</p>	
<p>3. Promote diversity of employee population</p>	<p>3.1 All minority employee population percentage will increase by 1 percentage points each year for a total of 2 percentage points over two years.</p> <p>Fall 2021 Baseline = 22% Fall 2022 Target = 23% Fall 2023 (Total) Target = 24%</p> <p>3.2 Full-time minority employee population percentage will increase by 1 percentage points each year for a total of 2 percentage points over two years.</p> <p>Fall 2021 Baseline = 23% Fall 2022 Target = 24% Fall 2023 (Total) Target = 25%</p> <p>3.3 Part-time minority employee population percentage will increase by 1 percentage points each year for a total of 2 percentage points over two years.</p> <p>Fall 2021 Baseline = 22% Fall 2022 Target = 23% Fall 2023 (Total) Target = 24%</p>	<p>The HR Office will work more to standardize the interview experience and implement proven methods and evidence-based practices that support diverse hiring.</p> <ul style="list-style-type: none"> - Evaluate hiring and promotion procedures and policies to highlight considerations of diversity to better align with and be representative of the community. -Create an employee referral program with special emphasis placed on encouraging referrals from minority employees. -Use the "blind hiring" technique that anonymizes or "blinds" personal information about a candidate which can lead to unconscious or conscious bias about the candidate. -Rewrite job descriptions and postings to ensure language used will help attract and not turn off diverse candidates from applying to the college. 	<p>Human Resources Hiring Managers</p>	<p>3.1 Fall 2023 Target = 25% (Maintain current level) Fall 2023 Actual = 24% (1 percentage point decrease)</p> <p>Target Not Met</p> <p>3.2 Fall 2023 Target = 26% (maintain current level) Fall 2023 Actual = 25% (1 percentage point decrease)</p> <p>Target Not Met</p> <p>3.3 Fall 2023 Target = 24% Fall 2023 Actual = 25% (1 percentage point decrease)</p> <p>Target Not Met</p>	

<p>4. Promote diversity of leadership population</p>	<p>Male minorities in leadership positions will increase by 2.5 percentage points each year for a total of 5.0 percentage points over two years.</p> <p>Fall 2021 Baseline = 2.5% Fall 2022 Target = 5.0% Fall 2023 (Total) Target = 7.5%</p>	<ul style="list-style-type: none"> - Recruit historically black colleges and universities and other schools with majority-minority student bodies -Advertise open leadership roles in media that serves minorities. -Build relationships with minority professional groups. -Research, review and establish mentoring programs for upcoming minority leaders in the workplace 	<p>Human Resources Hiring Managers President's Leadership Team</p>	<p>4. Fall 2023 Target = 7.2% (2.5 percentage point increase) Fall 2023 Actual = 2.6% (2.1 percentage point decrease)</p> <p>Target Not Met</p>	
<p>Relationships: Strengthen relationships with individuals, institutions, and industries.</p>					
<p>1. Strengthen relationships with employees</p>	<p>Full-time employee retention will increase by 1 percentage points each year for a total of 2 percentage points over two years.</p> <p>Fall 2021 Baseline = 90% Fall 2022 Target = 91% Fall 2023 (Total) Target = 92%</p>	<ul style="list-style-type: none"> -Provide boot camps for new supervisors where providing positive feedback and listening are key topics addressed. -Offer career and professional development for all employees. -Praise employees through various recognition opportunities. -Improve employee engagement and retention. 	<p>Human Resources President's Leadership Team</p>	<p>1. Fall 2023 Target = 90% (1 percentage point increase) Fall 2023 Actual = 91% (2 percentage points increase)</p> <p>Target Met</p> <p><u>Adjust Fall 2023 Target</u> Fall 2023 Target = 90% (1 percentage point increase)</p>	
<p>2. Strengthen relationships with service area high schools</p>	<p>Secondary ed partner satisfaction survey</p> <p>2022-23 Target = Add a survey question to reflect overall satisfaction with the relationship between the high school partner and the College 2023-24 Target = Baseline and target to be established after the 2022-23 survey administration</p>	<ul style="list-style-type: none"> -Create work team to develop survey instrument by early Spring 2022 -Implement survey to gather feedback from secondary ed partners -Establish baseline using survey results -Set targets using baseline as starting point 	<p>Admissions and Recruitment Career and College Promise Program Coordinators</p>	<p>2. 2023-24 Target "Very satisfied" + "Satisfied" = 95.12% 2023-24 Actual = 100% (5.88 percentage points increase)</p> <p>Target Met</p>	
<p>3. Strengthen relationships with industry partners</p>	<p>Industry partner satisfaction survey</p> <p>2021-22 = Develop and implement 2022-23 Target = Targets to be established after first survey administration 2023-24 (Total) Target = Targets to be established after first survey administration</p>	<ul style="list-style-type: none"> Create work team to develop survey instrument by early Spring 2022 -Implement survey to gather feedback from industry partners -Establish baseline using survey results -Set targets using baseline as starting point 	<p>Academic Deans</p>	<p>3. 2023-24 Target Combined "Strongly Agree" & "Agree" = Maintain current level (96.16%) 2023-24 Actual = 90% (6.16 percentage points decrease)</p> <p>Target Not Met</p>	